

Dear Friends,

Thank you for helping us during our Great Thanksgiving Banquet! We are grateful for the team of volunteers who work together to make this night a blessing for so many people.

Arrival: Plan to arrive at Hope College DeVos Fieldhouse at 6:20pm.

- Please carpool if possible. You may park in lots on the corner of 9th & Lincoln or on the north side of the DeVos in the lot on 9th Street or student lots west of Lincoln (11th Street parking lots will be for guests).
- Walk around the building to enter through the volunteer door on the south side of the building off 11th Street. There will be a Gateway Mission flag showing the correct entrance.
- Once you enter the doors, sign in at the registration check-in tables.
- **After checking in, please go to the Clock Tower Entrance (West end/Lincoln St. end of the building). When the doors are cleared of guests, meet the Care Box Coordinator, Molly Bartman, for further instructions.**

What to Wear: Dress in clean and neat business casual attire.

Please leave your valuables at home or locked in your car.

Tasks: We are giving out care boxes filled with cleaning and hygiene products to guests.

- Each family will fill out their address on ONE registration coupon given by their table hosts during dinner. One care box will be given to each house address. Mission residents (166 S. River/356 Fairbanks Ave) do not receive a box since their needs are met.
- At the conclusion of the meal, guests will be dismissed to receive their care box. Each guest will have a colored coupon, matching the color of their table, indicating where to collect their box.
- At the conclusion of the dinner, the speaker will dismiss guests to collect their care box. Please do not hand out boxes before this time.

If there are leftover care boxes, do not give these away. Help load them onto the supply van, not the food truck.

If you have additional questions, please contact:

Katie Taylor, Volunteer Coordinator

ktaylor@hopefoundhere.org

616.928.3451

Thank you for volunteering and serving our guests at the Great Thanksgiving Banquet! May you each be blessed as you bless others. Happy Thanksgiving!

"Give thanks to the LORD, for he is good; his love endures forever."

1 Chronicles 16:34

