

## **Retail Associate**

### **Gateway Mission**

Gateway Mission serves as a first step toward a new life for homeless men, women and children across West Michigan.

We provide emergency services and long-term discipleship programs that offer help and lasting hope. This Christ-centered care helps our neighbors overcome the root issues of poverty, addiction and homelessness so they can rebuild their lives, from the inside out. Our desire is to help every person who walks through our doors experience a lasting transformation . . . From broken to beautiful. From lost to loved. From hopeless to hopeful.

Gateway Mission is committed to seeing lives transformed through a relationship with Jesus Christ. It takes a team of dedicated men and women who have been called by Christ to accomplish this mission.

### **Gateway Mission Store**

Clothing, shoes, household items, furniture with a purpose. The Gateway Mission store helps build a stronger, healthier community by providing job training and work experience for Mission guests, generates revenue to support the ministry, and offers goods and services at a reduced rate to the community.

## **Retail Associate**

The Retail Associate supports the retail operations by working in various departments as assigned. **(Schedule is part time hours 20 – 24 hours/week, day shift 12 noon – 7 pm; every other weekend; store is closed Sundays.)**

The ideal candidate has:

### **Education & Experience:**

- High school graduate or equivalent required
- Retail store, cashier, or customer service experienced preferred
- Experience/knowledge of homelessness culture preferred
- Experience/knowledge of what God is doing through the ministry of Rescue Missions preferred

**Skills & Abilities:**

- Must have a professional demeanor with strong interpersonal skills and ability to work with a diverse group of individuals
- Must be self-directed
- Must be willing to learn and be flexible in a fast-paced environment
- Must be punctual with dependable work history

**Physical Requirements:**

- Stand, walk, lift, carry regularly; bend, crouch occasionally to perform job functions
- Lift and move objects weighing up to 35 pounds required; up to 75 pounds preferred if working in furniture
- Manipulate, handle, feel, and control items or equipment
- Communicate effectively with guests, volunteers, and staff
- Read, write, and interpret written documents

**Personal Characteristics:**

Fulfill all aspects of position job description according to the biblical principles and philosophy of ministry as defined by the Gateway Mission Statement of Faith, Principles of Influence/Qualifications for Employment, and Mission/Vision/Values profile.

**To Apply:**

For a complete job description or to apply with resume/cover letter email [HR@hopefoundhere.org](mailto:HR@hopefoundhere.org) For a full list of open positions visit [Careers - Hope Found Here](#). Phone inquiries may be directed to **Deb Vogel** at **616.396.2200**. Accepting resumes on an ongoing basis.

**To Learn More:**

[Gateway Mission - YouTube](#)