

Dear Friends,

Thank you for helping us during our Great Thanksgiving Banquet! We are grateful for the team of volunteers who work together to make this night a blessing for so many people.

**Arrival:** Arrive at the Hope College DeVos Fieldhouse on Wednesday, November 22nd between 4:00-5:00pm.

- The registration table opens at 4pm. We will have a lot of volunteers checking in during that time. Please allow for extra time as we need to get everyone checked-in by 5pm so we are ready to go for the announcements at 5:15pm, prior to doors opening to the public.
- Please carpool if possible. You may park in lots on the corner of 9th & Lincoln or on the north side of the DeVos in the lot on 9th Street or student lots west of Lincoln (11th Street parking lots will be for guests). You will have to walk around the building to enter through the volunteer door on the south side of the building off 11th Street. There will be a volunteer entrance sign, so you can find the correct entrance. Once you come through the doors, there will be registration check-in tables where you will sign in.
- After checking in, please go to the dining room and check-in with your section leader. We will begin with final announcements at 5:15pm.

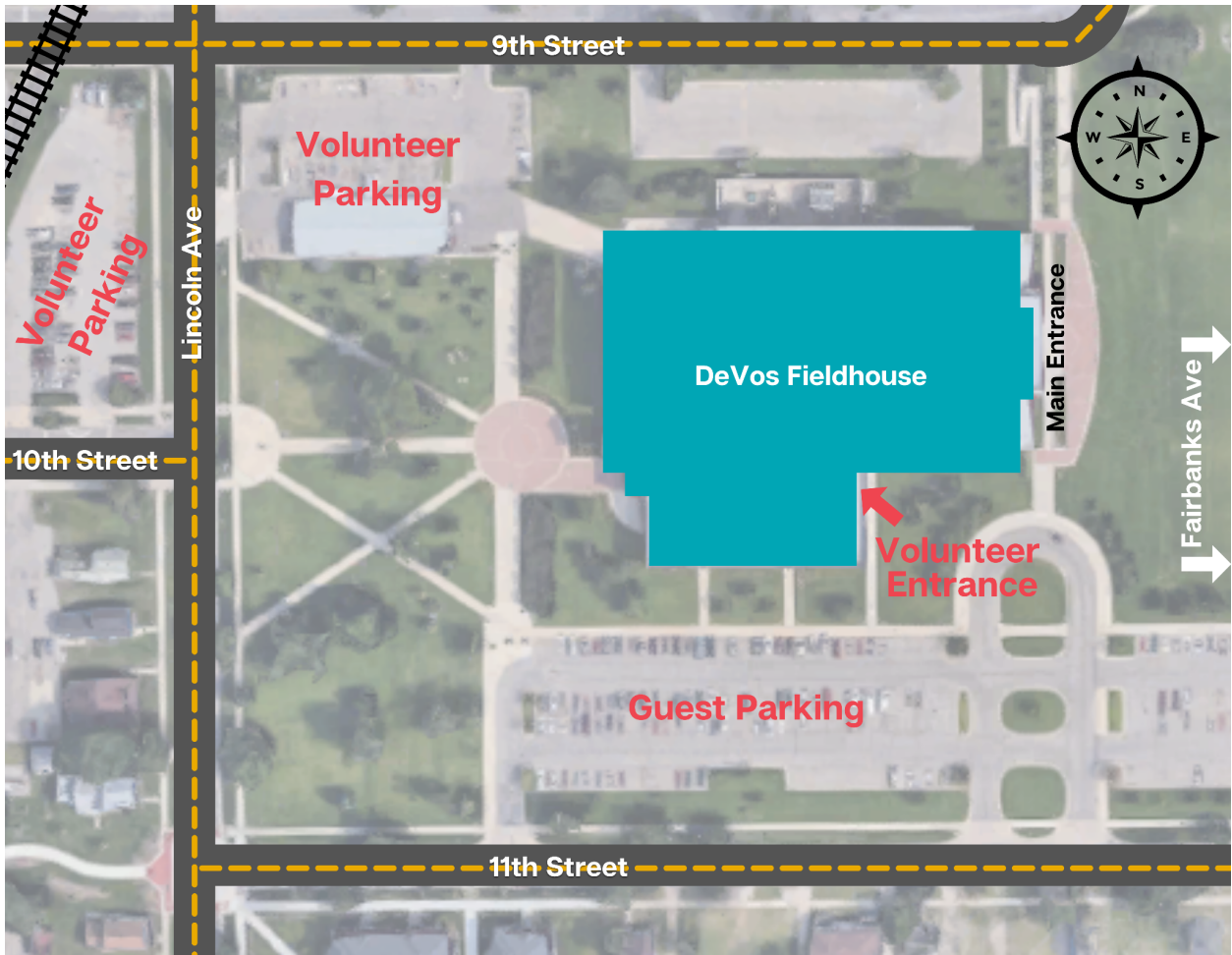
**What to Wear:** Beverage runners, buffet servers, and wait staff should wear white shirts and black (dark) bottoms.

- Please try to leave your valuables at home or locked in your car. We will be using the “Guest” locker room for coats of ushers and food servers.

**Tasks:** Beverage runners will be assigned tables in their section of the dining room. They are responsible for refilling pitchers of water and lemonade at the tables.

If you have additional questions, please contact:  
Katie Taylor, Volunteer Coordinator  
ktaylor@hopefoundhere.org  
616.928.3451

*Thank you for volunteering and serving our guests at the Great Thanksgiving Banquet! May you each be blessed as you bless others. Happy Thanksgiving!  
1 Chronicles 16:34: “Give thanks to the LORD, for he is good; his love endures forever.”*



9th Street

Volunteer  
Parking

Lincoln Ave

Volunteer  
Parking

DeVos Fieldhouse

Main Entrance

10th Street

Volunteer  
Entrance

Fairbanks Ave

Guest Parking

11th Street