



## **Table Host Instructions**

Dear Friends,

Thank you for helping us during our Great Thanksgiving Banquet! We are grateful for the team of volunteers who work together to make this night a blessing for so many people.

**Arrival:** Plan to arrive at Hope College DeVos Fieldhouse on Wednesday, November 22nd between 4:00pm-5:00pm.

- Please carpool if possible. You may park in lots on the corner of 9th & Lincoln or on the north side of the DeVos in the lot on 9th Street or student lots west of Lincoln (11th Street parking lots will be for guests).
- Walk around the building to enter through the volunteer door on the south side of the building off 11th Street. There will be a volunteer entrance sign at the correct entrance.
- Once you come through the doors, sign in at the registration check-in tables.
- After checking in, please go to your assigned table and open your envelope.
- We will have final announcements at 5:15pm.

What to Wear: Dress in clean and neat business casual attire.

- Please leave your valuables at home or locked in your car.
- Keep your coat at your seat with you.

**Tasks:** Table host instructions will be in a large envelope at your assigned table. The instructions are also included here for you to read through in advance.

If you have additional questions, please contact:

Katie Taylor, Volunteer Coordinator ktaylor@hopefoundhere.org 616.928.3451

Thank you for volunteering and serving our guests at the Great Thanksgiving Banquet!

May you each be blessed as you bless others. Happy Thanksgiving!

1 Chronicles 16:34: "Give thanks to the LORD, for he is good; his love endures forever."

